## Athlete and Support Personnel Instructions (Augustana Faculty, University of Alberta)

The Canadian Centre for Ethics in Sport (CCES) is pleased to invite you to complete the e-learning course **True Sport Clean**.

## If you have taken the CCES online course previously:

Please use the login information you previously created.

Can't remember your username? Try your email address.
Use the "Forgot Password?" function to retrieve your password if you have forgotten it.
<u>Contact the CCES</u> if you have forgotten your login information.
Do not use the enrollment key below to create a new account.

Please use this link to Login: http://education.cces.ca

## If you are taking the CCES online course for the first time:

Please follow this link: Link http://education.cces.ca/#/signup

Copy-and-paste the key and password below into the appropriate text boxes and press **Submit.** Enrollment Key: **AugF2016** Password: **UHXjxCUy** 

1. You will be prompted to enter your name and your email address. Your email address will become your username.

- 2. Enter a password that you will remember.
- 3. Log in with your new username and password.
- 4. Go to "My Courses."
- 5. You must complete the "**Profile**" module before you can start the course.
- 6. Return to "**My Courses**" to begin the course.

If you return at a later date to start training or to continue a partially completed course, you must log in with your unique username and password. If you use the enrollment key again you will be creating a duplicate account and will have to start your training from the beginning.

You'd prefer the e-learning portal to display in the other official language? Locate the "Language" function in the bottom left-hand corner of the e-learning portal.

If you have trouble logging in, please contact the CCES for assistance.

Sincerely, Canadian Centre for Ethics in Sport <u>1-613-521-3340 x3236</u> or <u>1-800-672-7775</u> education@cces.ca